



<b>POSITION EVALUATION STATEMENT</b> <b>FACTOR EVALUATION SYSTEM</b>		NATURE OF PROPOSED ACTION		POSITION NO.	
CLASSIFICATION TITLE				SCHED.	GRADE
ORGANIZATIONAL TITLE				NO. POSITIONS	
ORGANIZATION		SUBDIVISION		LOCATION	
<b>EVALUATION FACTORS</b>		<b>POINTS ASSIGNED</b>	<b>STANDARD USED</b> <i>(Give Benchmark No., Factor Level No., etc.)</i>	<b>COMMENTS</b>	
1. KNOWLEDGE REQUIRED BY THE POSITION					
2. SUPERVISORY CONTROLS					
3. GUIDELINES					
4. COMPLEXITY					
5. SCOPE AND EFFECT					
6. PERSONAL CONTACTS					
7. PURPOSE OF CONTACTS					
8. PHYSICAL DEMANDS					
9. WORK ENVIRONMENT					
<b>SUMMARY</b> ▶	TOTAL POINTS				
	GRADE CONVERSION	GS-			
REMARKS <i>(As appropriate, desk audit findings or other considerations not previously documented which affect final grade.)</i>					
CONCUR		DATE	EVALUATED BY		DATE
TITLE AND/OR ORGANIZATIONAL LOCATION			TITLE		